



A.B.A. BULLETIN



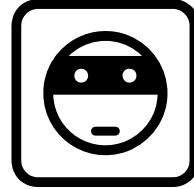
A NEWSLETTER OF THE
ARIZONA BUSINESS ASSOCIATION, INC.
"Workplace Safety = Business Savings"

3rd
Quarter
2006

PRESIDENT'S MESSAGE

Identity Theft

By Tony L. Martin, ABA Director of Insurance



CHAPTER 208 – HB 2484

*Personal identifying information records;
disposal*

House Bill 2484 was one of ten bills introduced this session that addresses identity theft.

HB 2484 represents a big step forward to protecting Arizona's citizens from identity theft. **Many reports indicate that Arizona has one of the highest identity theft rates in the nation.** This bill places, creates civil penalties for those who knowingly do not properly dispose of a client's business practices and livelihood. If a company protects its clients by properly disposing or destroying the client's personal identifying information, the company is protecting itself.

(Continued on page 2)

SIGN UP for the next ABA Quarterly Safety Seminar!! "FALL PROTECTION"

"Fall Protection Seminar"

Smaller employers, whether in construction or general industry, are not always aware of the fall hazards present in their workplaces or the OSHA standards which apply to them. This seminar will provide employers with the tools - in the form of knowledge, information and available resources - they can use to identify and prevent fall hazards before they injure or kill their workers."

Jobs covered by OSHA's fall protection standards include construction, steel erection, roofing, painting, carpentry, cable television installation, landscaping, tree-trimming and any other job requiring employees to work on scaffolding, ladders, elevated work platforms, open-sided floors, bridges and aerial lifts.

This class is offered free of charge to ABA Members (**FREE TRAINING**), however seating is limited therefore we recommend registration.

Register By
Phone: (480) 874-0114 or
E-mail: cbrown@abasafety.com
We will then contact you to confirm.

DATE and TIME:
Tuesday, October 10th
9:00 AM to 10:30 AM

LOCATION:
Performance Safety
3001 W. Indian School Rd., #201
Phoenix, AZ 85017



For More Information or to Sign Up Call:
480-874-0114

Inside this issue:

| | |
|-----------------------|---|
| Safety Meeting Topic | 2 |
| Safety Tips & News | 2 |
| Safety Web Sites | 3 |
| Member Services | 4 |
| News & Facts | 5 |
| ABA History & Purpose | 6 |

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Decreasing Workshop Distractions

Distraction probably causes more accidents in the home workshop than any other factor, says woodworking expert Howard Ruttan. He advises people not to work if they are hungry, sick, tired, frustrated, or angry. Other tips for minimizing distraction:

- Turn off the television. Looking up from what you are doing can be dangerous.
- Keep kids and other visitors out of the workshop. If someone enters, turn off your equipment and stop what you are doing.
- No pets allowed. Not only are they a distraction, but you could trip over them.

~ Important Safety Web Sites ~

- | | |
|---|--|
| ◆ Associated Safety Engineers of Arizona | www.azasea.org |
| ◆ Performance Safety | www.performancesafety.com |
| ◆ Occupational Health and Safety Administration | www.osha.org |
| ◆ AZ Occupational Health and Safety | www.state.az.us/ADOSH/oshatop |
| ◆ SCF Arizona (Workers Comp Insurance) | www.scfaz.com |
| ◆ Bureau of Labor Statistics | www.bls.gov |
| ◆ National Safety Council | www.nsc.org |
| ◆ Centers for Disease Control and Prevention | www.cdc.gov |
| ◆ American Society of Safety Engineers | www.asse.org |

(Continued from page 1)

Under HB 2484, an entity is prohibited from knowingly disposing or discarding records or documents without redacting or destroying the paper records or documents, if they contain an individual's first and last name in combination with one of the following:

- ◆ Social security number;
- ◆ Credit card, charge card, or debit card number;
- ◆ Retirement account number;
- ◆ Savings, checking, or securities entitlement account number; or
- ◆ Driver's license number or identification license number.



If an entity is found to be in violation of these provisions, the entity is subject to a civil fine of not more than \$500 for the first violation; \$1000 for the second violation; and \$5000 for the third violation or subsequent violation. This legislation exempts entities subject to federal law (Gramm-Leach-Bliley Act, et al) from the discarding and disposal provisions of the bill.

HB 2484 contains a delayed effective date from and after September 30, 2006, and its provisions will not become law until then.

For more information about the provisions of this bill, please refer to the House Summary Sheet or a copy of the bill text.

***This bill was signed by the Governor as part of the budget package and will be implemented on September 30, 2006.**

Safety Meeting Topic — **CONFINED SPACES**



Confined spaces present an added Element of Danger to the work place. We define a confined space with three criteria: (1) enclosures having limited means of entry and exit such as storage tanks, tank cars, bins, boilers, and other tank-like compartments usually with only a manhole for entry; (2) open-topped spaces not subject to good natural ventilation, more than four (4) feet in depth such as pits, vaults, and vessels; and (3) underground structures such as septic tanks, sewers, utility tunnels, and pipelines.

If work is to be performed in an area such as this, the following guidelines must be followed:

- 1) Do not enter if work can be done on top or outside.
- 2) Blank-off inlet and outlet lines; lock all valves in closed position and all switches "off."
- 3) Remove manhole covers or entry doors; avoid breathing vapors when removing covers; ventilate space.
- 4) Purge by blowing air, steam, or both into space to be entered, to exhaust the confined space. Do not enter space until space is properly tested and certified as safe.
- 5) Test for:
 - B) Combustible Gas
 - C) Oxygen deficient atmosphere (carbon dioxide)
 - D) Carbon monoxide
- 6) Other suspected toxic gases (Exposure may cause inability to smell; do not rely on your sense of smell.)
- 7) Always put on harness and life line (two men "on top") when going into a manhole, sewer or inadequately ventilated confined space. Continue to test air when entering any confined space. Electrical equipment must be explosion proof if flammable mixtures could be present. Guard stationed outside confined space must not enter in rescue attempt until other help has been called.
- 8) If the atmosphere is potentially dangerous or oxygen deficient, in addition to the harness and life line, wear a NIOSH or U.S. Bureau of Mines approved air line or self-contained breathing apparatus. (See warn-ing below.)
- 9) Always recheck air quality each day after breaks or after space has unoccupied before entering a manhole, sewer, conduit or ocher confined space (steps I through 7 above) and keep records of test results from 5 above made prior to all entries, and of all persons entering.

FOR MORE INFO ON SAFETY AND
BUSINESS RESOURCES VISIT:

www.abasafety.com

WARNING: Some vapors or gases, such as hydrogen cyanide, can be absorbed through the skin and require complete body protection.

REMEMBER: Continue To Mechanically Ventilate The Space At All Times While Inside.



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For additional information visit our web site at
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***PLAN TO ATTEND A 2006
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- Employee education
- Employee assistance programs



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A Drug-Free
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PERFORMANCE SAFETY

"Training Today for a Safer Tomorrow"

ABA & Performance Safety are proud to announce a working partnership. Our goal is to expand our commitment to a Culture of Safety in the Workplace and help reduce accidents overall. High workers comp losses from any member in our association have the effect of lowering the total Bonus Dividend from the SCF of Arizona.

Performance Safety also offers a variety of other services for your Safety Training needs which are available for group and association discounts.

Please call us at ABA if you need ANY information on Building a Safe Workplace:

Phone: 480-874-0114 or
Email: cbrown@abasafety.com

Or Call
Steve Healey at Performance Safety:

Phone: 602-843-8633

Toll Free: 800-449-8633

www.performancesafety.com





**Arizona
Business
Association**
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Email: cbrown@abasafety.com

We're on the WEB!
www.abasafety.com

**Workplace Safety
=
Business Savings**



HISTORY AND PURPOSE OF ABA

Arizona Business Association, Inc. started in 1972 and currently has over 750 members. The original objective dealt with workers compensation insurance through the SCF Arizona and has been extended to include other benefits including group health and disability insurance, group dental insurance, Supplemental Workers Comp for member Fire Districts, 25% discount with OSHASystems, collection agency services, Safety Consultations and other business discounts.

Currently, ABA, Inc. is taking a more active role ensuring a higher degree of safety in the workplace which translates into lower losses and higher profitability for ABA Members. Our Safety Committee, which meets every quarter, monitors our members with high losses to assess their situation and assist in achievable solutions concerning safety and ascertaining possible fraud.

In an effort to provide insurance as reasonable as possible to employers and because they are non-profit, the SCF Arizona has a rate deviation (up-front discount) of 10%. After claims cost and operating expenses, monies that remain are returned to the policy holders in the form of dividends.

Dividend checks over the past 5 years have averaged over 22 percent of the premium paid. AN ADDITIONAL BONUS IS PAID BY THE SCF ARIZONA THROUGH THE ASSOCIATION AS AN INCENTIVE FOR SAFETY PROMOTION. The dividend/bonus checks last year totaled over \$2.5 million.

Our Association returns 100% of the Bonus Dividend to our members.

~ THERE IS NO ENROLLMENT FEE OR DUES CHARGED FOR THE YEAR YOU JOIN ~

For further information please call 480-874-0114 or

Check out our website @ www.abasafety.com